

DATE: August 27, 2025
TO: 911 Emergency Response Advisory Committee
FROM: Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, cshepperd@cityofsparks.us
THROUGH: Chris Cawforth, Chief of Police

SUBJECT: REQUEST FOR TRAINING FUNDING/REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with Priority Dispatch IAED ETC certifications for three (3) Emergency Communications Dispatchers for Sparks Police Department PSAP, in the amount of \$1,050.00.

SUMMARY

REQUEST FOR TRAINING FUNDING/REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with Priority Dispatch IAED ETC certifications for three (3) Emergency Communications Dispatchers for Sparks Police Department PSAP, in the amount of \$1,050.00

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

PREVIOUS ACTION & BACKGROUND

On July 21, 2022, the E911 Emergency Response Advisory Committee approved reimbursement for Washoe County Sheriff's Office Communications for the costs associated with IAED EFD/EMD/EPD software training recertification.

In May 2020, and on November 17, 2022, funding was approved for Sparks IAED EFD. Today's request is for reimbursement for three (3) Priority Dispatch IAED ETC (Emergency Telecommunicator) training certifications for three (3) new dispatchers for Sparks PSAP. This course provides critical training on call management techniques and the importance of quality improvement with the IAED protocols.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with Priority Dispatch IAED ETC certifications for Sparks Police Department PSAP, in the amount of \$1,050.00.

POSSIBLE MOTION

Move to approve the recommendation to reimburse Sparks Police Department PSAP in the amount of \$1,050.00 for the costs associated with three (3) Priority Dispatch IAED ETC certifications.

Order Confirmation

September 18, 2025, 19:11 CDT
Priority Dispatch

Order ID: 651163
Date of Order: 08/27/2025
Buyer Name: jadacie cook
Total Sale: \$350.00

Agency: Sparks Police Department
Payment Type: Credit Card
Purchase Order #:
Items Ordered:

Pricing shown is not final. Finalized pricing will be reflected in the invoice.

Order Item	Recipient	Type	Cost
ETC 4.0 - Remote (405002) ID: 405002 Date: Mon, Sep 1, 2025 5:00 PM -- Fri, Sep 12, 2025 9:00 PM	jadacie cook	Certification	\$350.00

Order Confirmation

September 18, 2025, 2:31 PM
Priority Dispatch

Order ID: 651143
Date of Order: 08/27/2025
Buyer Name: Cheyenne Glenn
Total Sale: \$350.00

Agency: Sparks Police Department
Payment Type: Credit Card
Purchase Order #:
Items Ordered:

Pricing shown is not final. Finalized pricing will be reflected in the invoice.

Order Item	Recipient	Type	Cost
ETC 4.0 - Remote (405002) ID: 405002 Date: Mon, Sep 1, 2025 5:00 PM -- Fri, Sep 12, 2025 9:00 PM	Cheyenne Glenn	Certification	\$350.00

Order Confirmation

September 18, 2025, E911 Committee Meeting **Priority Dispatch**

Order ID: 651144
Date of Order: 08/27/2025
Buyer Name: Paige Lyttle
Total Sale: \$350.00

Agency: Sparks Police Department
Payment Type: Credit Card
Purchase Order #:
Items Ordered:

Pricing shown is not final. Finalized pricing will be reflected in the invoice.

Order Item	Recipient	Type	Cost
ETC 4.0 - Remote (405002) ID: 405002 Date: Mon, Sep 1, 2025 5:00 PM -- Fri, Sep 12, 2025 9:00 PM	Paige Lyttle	Certification	\$350.00